

RISK ASSESSMENT FOR VISIT TO LEICESTER CENTRAL MOSQUE, CONDUIT STREET

<i>Risk Assessment- Walking to Place of Visit</i>			
Hazard	Potential People Harmed	Risk Control	Further Action
Slips, Trips and Falls	All	<p>Ascertain seriousness of fall by checking for head injury. If child is unconscious, immediately call for an ambulance and ask First Aid trained colleague to intervene.</p> <p>If injury is minor, check if child is able to go on. If not, inform school so a staff member can pick the child up. If so, continue and monitor child throughout trip.</p>	<p>Inform School</p> <p>Inform School. School to contact parents.</p>
Road Accident	<p>All</p> <p>RISK AREAS:</p> <p>CROSSING MAIDSTONE ROAD CROSSING SPARKENHOE ROAD CROSSING CONDUIT STREET</p>	<p>Whilst walking, children walk in pairs. Staff members place themselves at different points and walk 'roadside'. When crossing road, make sure highway code is followed strictly. Staff member acts as crossing patrol and stays in middle of road until all traffic has passed.</p>	

		<p>BE EXTREMELY CAREFUL WHERE VIEW IS RESTRICTED.</p> <p>On Maidstone road, a spot will be picked where the view is clear. Furthermore, to cross a usually busy Sparkenhoe road, children will cross at a zebra crossing.</p> <p>In view of an accident: Move those who are unaffected to a safe distance. Deal with casualties as best as one can until emergency help arrives.</p>	<p>Contact school as soon as possible. Contact Crisis Line as soon as possible. Co-operate with emergency services and at least one member of staff accompanies injured child to hospital. They remain there until parents or guardians arrive.</p>
Illness	Children	<p>Ascertain seriousness of illness. Deal with illness on site if able to do so. Call ambulance if serious. First Aid trained colleague deals with child until emergency help arrives.</p>	<p>Contact school as soon as possible. Contact Crisis Line as soon as possible. Co-operate with emergency services and at least one member of staff accompanies injured child to hospital. They remain there until parents or guardians arrive.</p>
Member of staff becomes ill or injured	Staff	<p>Supervision reorganised to take into account the member of staff who is now missing. Contact made with establishment so that next of kin can be informed as soon as possible.</p>	

		<p>PLAN B: Ascertain if planned activities can take place and safest way to proceed. Call school for extra adults</p>	<p>PLAN B prepared and fully risk assessed.</p>
Young Person Gets Lost	Children	<p>Head count at different times, especially when arriving and leaving place of visit. Strict supervision when walking to and from place of visit.</p>	
Protection	Children.	<p>Strict supervision when walking to and from place of visit. Supervision of children at public toilets if used during visit. The age and maturity of children will have to be taken into account.</p>	<p>If there is not same sex supervision for this, use the unisex disabled toilet for the gender group without direct supervision.</p>
Within Mosque	Staircases	<p>Children will move around building in class groups, as opposed to year groups. They will be warned about behaviour on staircases and will walk single file, with a staff member at the beginning and end of the line.</p>	<p>(See Slips, Trips and Falls)</p>

	Wires	Mosque staff to ensure wires are 'tucked away' and potential trip hazards are removed.	
	Toilets	There are sufficient toilets available to cater for visiting groups	

This risk assessment seen and agreed by:

Name	Signature	Date